

Medications at School Introduction

The goal of the school system regarding the administration of medication during school hours is to assist students in maintaining an optimal state of wellness, thus enhancing the educational experience. These guidelines refer to both prescription and over-the-counter medications.

The parent/guardian should treat minor illness at home. For example, a student with a cold severe enough to require frequent medication should remain at home. It is the policy of the Linden City Schools to administer the student's medication as prescribed by their physician. The local school district encourages parents to give the student their medication at home whenever possible. For example, when a student has medication ordered daily, the medication should be given at home. Medication prescribed three times a day should be given at home – just before leaving for school, upon returning home in the afternoon, and at bedtime. The only exception to this schedule is medication that must be given before or with meals.

The following requirements provide school personnel, parents/guardians, students, and health professionals with the guidance necessary to provide safe and proper assistance with medication in schools.

Parent's Responsibility

The parent/guardian and physician must sign the Alabama State Department of Education School Medication Prescriber/Parent Authorization form granting permission for a child to receive prescription medication at school. The parent/guardian must provide the school with medication that is in a correctly labeled prescription bottle container (which includes student's name, prescriber's name, name of medication, strength, dosage, time interval, route, and date of drug's discontinuation when applicable). Do not UNDER ANY CIRCUMSTANCES send medication to school in a zip lock bag or container other than the original container. This medication will not be given and parents will be contacted to pick up medication. The parent/guardian or the parent designated responsible adult must deliver all medication to the school nurse or other school personnel as designated by the principal. The parent/guardian shall pick up student's unused medication (when the medicine is completed, out of date, or at the end of the school year). No medication will be sent home by student. The school nurse or designated school personnel will destroy medications not picked up by the parent/guardian in a timely manner.

The parent/guardian must provide the school with a new signed prescriber/ parent authorization form annually, before any prescription medication can be given at school. Physician's orders are only valid for a maximum of one year. This consent form authorizes school personnel to assist students with medication. If the medication order is changed during the school year (e.g., change in dosage), an additional prescriber authorization/order is necessary.

Over-the-counter (OTC) medications may be administered to school children by the school nurse with a parent's written authorization and without a physician's authorization. Parental authorization requirements require the following documentation:

- (a) The purpose of the OTC medication
- (b) The circumstances under which the over-the-counter medication can be administered.

OTC medications will be administered in accordance with manufacturer recommendations for dosage by age and/or weight only. Linden City Schools will not administer OTC medications that contain aspirin (Pepto-Bismol, Alka-Seltzer, BC Powder, etc.) without a parent and physician signature.

The parent/guardian shall provide nonprescription medication in an original, unopened, sealed container of the drug, identifying the medication and the entire manufacturer's labeling plus the student's name (written legibly on the container). Please provide medication, such as Tylenol, in smallest container available.

School's Responsibility

The registered school nurse with the assistance of the school principal identifies the appropriate individual who shall ensure the right student gets the right medication, in the right dosage, by the right route, at the right time, for the right reason, and has documented appropriately, accurately, and in a timely manner. Designated school personnel shall receive school-specific and student specific training from the delegating registered school nurse prior to assisting students with medication in a safe and private setting (i.e., an area free of distractions and disruptions).

The delegating registered school nurse must evaluate and approve all ***over-the-counter medicines*** and parent instructions. The delegating registered school nurse will determine if over-the-counter medication is appropriate and whether a physician's order is necessary. In 2004, the Alabama Board of Nursing issued a declaratory ruling stating that "a school nurse may administer over-the-counter medications without a physician's authorization." Therefore, only parent/guardian signed permission is required for assistance with over-the counter medication. In the event of an allergic reaction or an emergency involving medication, the school will handle the problem as any other medical emergency.

Over-the counter medications will be administered in accordance with manufacturer recommendations for dosage by age and/or weight only. Linden City Schools will not administer OTC medications that contain aspirin (Pepto-Bismol, Alka-Seltzer, BC Powder, etc.) without a parent signature and a physician's order.

Students may not "self-carry" over-the-counter medications.

If your child has a chronic illness that requires prescription medications, both the physician and parent/guardian signatures are required on the Alabama State Department of Education School Medication Prescriber/Parent Authorization form.

School personnel will refuse to administer medication when there is any discrepancy (i.e., label different from instruction or contents, label is unclear or label is torn). This medication will not be given until clarification is obtained. The school personnel and parent/guardian must count all controlled drugs upon delivery and document the number of tablets or capsules delivered to the school. The parent/guardian shall give the first dose of a new medication or a change in dosage (increase or decrease) of current medication at home, with the exception of emergency medications (e.g., EpiPen injection) in case of a possible allergic reaction.

Student's Responsibility

Students must not deliver medications to the school. Students must have a signed order/authorization from a licensed prescriber and signed parent/guardian permission to self-medicate and carry medications on their person (i.e., Epi Pen, asthma inhalers, insulin). Students who have met the criteria to self-medicate will be able to identify and select the appropriate medication, know the frequency and purpose of the medication ordered, and follow the school's self-administration procedures (e.g., safety and security precautions, proper labeling). Students will notify their teacher/nurse at the onset of any distress or allergic reaction.

Questions and Answers Regarding Medication

Q. Why should parents bring student's medication to school? A. The Linden City School System does not want to place any child in a situation where they may be confronted for drugs. Some medications have a street value. When the parents bring the medication, this ensures no other child will tamper with the medication and decreases the potential for abuse.

Q. Why can't my child keep his/her medication? A. To protect all children from taking medication belonging to another child, no child may carry their own medication at school, unless they have been authorized by the physician, parent and nurse to self-medicate.

Q. Why can't I write on my child's prescription bottle? A. Prescription bottles can get smeared and very difficult to read. It is never a good practice to write on a prescription bottle. This practice is also unsafe and may interfere or obstruct the ability to read the prescriber's original orders listed on the prescription bottle (i.e., student's name, prescriber's name, name of medication, strength, dosage, time interval, route, and date of drug's discontinuation when applicable).

Q. Why can't the school provide and give medication for minor illness or pain? A. The Board of Nursing specifically prohibits the nurse from stocking medication.

Q. What is the policy on herbal medications and food supplements? A. Herbal medications and food supplements will not be given without a written order from a physician, parent authorization, verification that the product is safe to administer to children in the prescribed dosage and reasonable information regarding therapeutic and untoward effects.

Q. What is the policy on products containing aspirin? A. Due to the increased incidence of Reyes' Syndrome in children, the school nurse will not give aspirin or products containing aspirin (Pepto-Bismol) without a physician's order. More information concerning medications at school can be found at www.abn.state.al.us

Revised: _____

Linden City Superintendent

Date